

MINUTES
CITY OF DIAMOND BOARD OF ALDERMEN MEETING
April 8, 2013 - 7:00 P.M.

MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:00 P.M.

OPENING PRAYER: Lisa Mitchell

PLEDGE OF ALLIEGANCE: Mayor Hunter led the group in the pledge of allegiance.

ROLL CALL: City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Billie Jo Hardy, Lisa Mitchell and Brian Navarro. Nancy Lewis retired her position and Brenda Schmitt was elected for her seat and was present.

Also in attendance: JoAnn Ohlhausen, Vicki Wright, Jesse Gibson, Jason Writer, Mike Jones, Alisha Bryant, Kylie Patterson and Brenda Schmitt, Rob Judd Jim Judd and spokesmen from Seneca Rescue.

Brenda Schmitt was administered the Oath of Office by City Clerk, JoAnn Ohlhausen. Ms. Schmitt took her seat with council.

Auditors Taylor and Green addressed council with the results of the annual audit for fiscal year ending June 30, 2012. Mr. Taylor explained adjustments to journal entries which were necessary to reconcile the books. He stated the budget in its current form was very condensed and lacked detail. JoAnn Ohlhausen advised that council would have a proper line item budget in compliance with state statute for the coming fiscal year, and supplied him with a copy of the new financial format. He noted that separation of duties and cross training was needed if at all possible. JoAnn advised that she had been trained on the JIS Court System and Vicki Wright was capable of performing City Clerk duties if needed. Mayor Hunter added that the water and wastewater departments were cross training as well. Mr. Taylor noted that overall the audit results were very positive. He stated that the City had made great progress.

Next council heard from Eagle Scout Rob Judd. Rob is working toward a Eagle Scout badge and would like to do a project at the park to allow him to obtain the badge. Rob in conjunction with the park board, presented council a proposal to build a small pavilion near the play structures. He would also install parking barriers and build flower boxes. The cost to the City would be at an estimated cost of \$1,057.00 for the pavilion and \$1,055.00 for the parking barriers and flower boxes. Billie Jo Hardy made a Motion to allow Rob Judd to do both projects and pay the expected expense. Brian Navarro seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

The park board then introduced the spokesmen from Seneca Rescue to explain the construction of the bridge at the park. All engineering design work and labor is at no cost to the City. A materials list will be published for bids. The bid submitted by D&S Erectors, LLC is \$6,500.00 for materials and concrete. Brenda Schmitt made a Motion to allow the Mayor to accept the lowest bid for material and expect the project to begin on or about April 15, 2013. Brian Navarro seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

Next Alisha presented an estimate for picnic tables for the park. David Spry provided an estimate for tables with tube steel frames and wood top and benches. Each table would cost \$260.00. A discussion followed with the question of using composite material instead of wood. The park board will check the cost of using composite material and report back to council. She also provided three prices for a swing set for the park. Brenda Schmitt stated that the Joplin Schools had removed the swings due to liability issues. It was decided to wait on the swing set for now to check the liability. She then asked for council approval to have electric poles set at the park. The poles and installation and all other materials need were free to the City. The City however would be responsible for the electric bill. She stated it was expected to run \$35.00 per month. Lisa made a Motion to allow the placement of the electric poles and accept the billing of electricity for the park. Brenda seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

Next Mayor Hunter asked that the Minutes of the March 18, 2013 be approved. B.J. Hardy made a Motion to approve the Minutes of March 18, 2013. Lisa Mitchell seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

Mayor Hunter directed council to the follow audit report from the State of Missouri Attorney General's Office. He stated there was a couple of thing that were marked as partially implemented. Those are items dealing with our old court system and are out of our control. There were no question.

Mayor Hunter directed council's attention to a new bill being introduced. Having been previously posted, the bill was read by title only. He asked that bill number 03262013 be adopted to create Ordinance number 385, An Ordinance Amending Chapter 210 to Include Section 210.195 Water System Cross Connection Control. Billie Jo Hardy made a Motion to adopt bill number 03262013 and create Ordinance number 385. Brian Navarro seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

JoAnn Ohlhausen asked for council approval to complete the TR42 agreement with the Missouri Highway department which allows the City to install and maintain the new no parking signs. Billie Jo Hardy made a Motion to allow JoAnn to complete the agreement. Brenda Schmitt seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

JoAnn also sought permission to open a charge account with Fastenal. She and Mayor Hunter explained it was a good place to purchase bolt and nuts that are hard to find. We have an account with Shamrock Bolt in Joplin, but it is not always convenient to run to Joplin to get a \$1.00 bolt. Lisa Made a Motion to open a charge Account with Fastenal. Brenda Seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

Next Mayor Hunter looked to reports of City officers. Chief Mike Jones submitted a written report. Mike was asked about a recent break in and he stated that the persons had been arrested. There were no further questions.

The Court Clerk/City Collector submitted a written report. Vicki asked council to approve her going to a court clerk training course at Osage Beach on May 20, 2013. The cost would be \$50.00 for the one day course and \$101.00 for her hotel. The funds would be paid by the City and reimbursed by the Court. Brenda made a Motion to pay the costs associated with Vicki's training. B.J. seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

City Clerk, JoAnn Ohlhausen submitted a written report. Mayor Hunter pointed out that a seminar for newly elected officials had been scheduled for May 11, 2013 from 9 a.m. to 12 p.m. All council members are expected to attend.

Water Superintendant Jesse Gibson submitted a written report. He asked council for approval to purchase a specialty tool to rebuild fire hydrants. The expected price will be \$900.00. B.J. made a Motion to allow the purchase up to \$900.00. Lisa seconded the Motion. All in favor, Billie Jo Hardy, Brian Navarro, Brenda Schmitt, Lisa Mitchell. All opposed none.

Wastewater Superintendant Charlie Writer submitted a written report. Mayor Hunter asked him about the results of the barrel test. Charlie stated that he recorded a 5 1/4 inch loss during the 30 day test period. The DNR variance allowable is 1/16th on an inch. We clearly are over the limits meaning we will be required to reline the lagoon. It is hoped that we can wait until mid-summer to begin the work. The estimated cost will be between \$260,000.00 and \$300,000.00. There were no other questions.

Treasurer Lisa Mitchell stated she had reviewed the monthly financials and bank statements and all seemed to be in order.

Mayor Hunter then asked for report from council. Billie Jo Hardy had nothing to report at this time. Brenda Schmitt asked that the City purchase flowers for the planters across from the Post Office. The Diamond Improvement Group, but their funds were limited. JoAnn stated she would pick up some flowers for the planters. Lisa made a Motion to

purchase the flowers and Brian Navarro seconded the Motion. All in Favor, Lisa Mitchell, B.J. Hardy, Brian Navarro, Brenda Schmitt abstained from voting. Brenda also asked if the City had enough members for the zoning and planning committee. Mayor Hunter stated he needed one more person, but he thought he would have the other member soon. Brenda offered to help if needed. Brenda asked about the Petition for fire protection. A discussion followed. She stated that she would go collect signatures if needed. Brenda also stated that she would like to have town hall meeting in addition to council meeting. She was told of earlier attempts to have town hall meetings and no one showed up. Lisa Mitchell stated that she had had a couple complaints about the new water rates. Mayor Hunter advised he had met with a representative from Sonic out of Texas. He is currently working on a Sonic in Joplin and would tell his friend who has business in smaller towns about the location. Mayor Hunter also stated that he is still looking into a retirement plan for city workers and should have a plan soon. Brian Navarro had nothing at this time.

Next Mayor Hunter asked for approval to pay the listed and unlisted bills including two bills from D-Town Graphics, one for \$160.00 and one for \$90.00. Brenda Schmitt stated she wished to pay for her own shirt. B.J. made a Motion to pay bills listed and unlisted, including the \$90.00 and \$160.00 to D-Town Graphics. Lisa Mitchell seconded the Motion. All in favor, Lisa Mitchell, Brenda Schmitt, Brian Navarro and Billie Jo Hardy. All opposed, none.

Next a vote was taken to elect Billie Jo Hardy as acting President. Brenda Schmitt expressed interest in the position and after a vote by council B.J. was elected.

Adjourn: All business having been presented and addressed, Lisa Mitchell made a Motion to Adjourn. Billie Jo Hardy seconded. All in favor, Lisa Mitchell, Nancy Lewis and Billie Jo Hardy. All opposed, none. Meeting adjourned at 9:00 p.m.

Note: *This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.*

Minutes approved _____, 2013

JoAnn Ohlhausen, City Clerk

Shane Hunter, Mayor