

MINUTES
CITY OF DIAMOND BOARD OF ALDERMEN MEETING
August 13, 2012 - 7:00 P.M.

MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:09 P.M.

OPENING PRAYER: Mike Jones

PLEDGE OF ALLIEGANCE: Mayor Hunter led the group in the pledge of allegiance.

ROLL CALL: City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Nancy Lewis, Lisa Mitchell, and Billie Jo Hardy. Not present Brian Navarro.

Also in attendance: JoAnn Ohlhausen, Vicki Wright, Duane Linch, Jesse Gibson, Jason Writer, Mike Jones, Kyley Patterson.

The Minutes of the June 9, 2012 was put before the board for approval and reading of the minutes was waived. A correction to the Agenda was made for the spelling of Pearl Loudermilk. After the correction was made, Billie Jo Hardy made a Motion to accept the Minutes of July 9, 2012. Lisa Mitchell seconded the Motion. All in favor, Lisa Mitchell, Nancy Lewis and Billie Jo Hardy. All opposed, none.

Brian Peterson from Waste Corp. addressed the board with regard to submitting a bid for city trash collection. Board members questioned Mr. Peterson as to the type of containers and collection methods provided by Waste Corp. After all questions were answered Mr. Peterson was welcomed to submit a bid for services.

First Item on the agenda was setting the 2012 Property tax rates. No citizens were present to discuss this matter. The board reviewed the tax rate forms sent by the County Clerk. The forms indicate a current tax rate ceiling of 0.3179. A motion was made to set the 2012 Tax Levy at 0.317 was made by Nancy Lewis. Billie Jo Hardy seconded the motion. All in favor, Lisa Mitchell, Nancy Lewis and Billie Jo Hardy. All opposed, none.

Ordinance 366 was presented to the council for approval. The ordinance providing for and establishing the tax rate for 2012 having been previously published was read by title. A Motion was put forth by Nancy Lewis to adopt Ordinance 366 Titled An Ordinance of the City of Diamond, Missouri providing for the Levy of City Taxes and establishing the rate of taxation for the City of Diamond, Missouri for the year 2012. Billie Jo Hardy seconded the Motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Next Vicki Wright addressed the board requesting funds to attend a training seminar for Court Clerks and to pay membership fees of \$50.00 for the Missouri Association for Court Clerks. Expenses are expected to be approximately \$204.00 plus meal and travel expenses. Lisa Mitchell made a motion to pay the necessary expenses for Ms. Wright to attend and gain membership. Nancy Lewis seconded the motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Next Shaun McConaughey addressed the board about the sewer project currently underway. At the May 21, 2012 council meeting part of the project known as alternate 3 was deleted due to funding concerns. Mr. McConaughey addressed the board about returning alternate 3 to the project and doing additional repairs that have been discovered. This would require an additional \$31,100.00. This would include sections of line on Depot Street, Washington Street, Market and Maple Streets and gaining additional easements for properties. After a lengthy discussion about the additional work, Nancy Lewis made a motion to spend the \$31,100.00 out of the \$84,824.71 being returned to the City. Lisa Mitchell seconded the motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Next JoAnn Ohlhausen addressed the board requesting funds to attend a Missouri Municipal League training seminar for City Clerks. Expenses are expected to be approximately \$573.00 plus meal and travel expenses. Ms. Ohlhausen indicated that she had spoken to Stuart at the Municipal league regarding a question about correcting an ordinance, and he suggested she attend this seminar. Lisa Mitchell made a motion to pay the necessary expenses for Ms. Ohlhausen to

attend the training seminar. Nancy Lewis seconded the motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Next Kyley Patterson addressed the board about closing Bobby Smith and Maple Street for Gem City Days as in past years. The board quickly agreed and Lisa Mitchell made a motion to close the Bobby Smith and Maple Street for Gem City Days. Nancy Lewis seconded the motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Ms. Patterson addressed the board about adopting rule for the New City Park. She indicated that kids have caused damage to the slide by using a skateboard to slide down the edge of the slide and had created a groove in the slide. She asked if the City could create an Ordinance for rules at the park. Mayor Hunter indicated that we would have to decide punishment for such infractions and it was decided that a sign would be posted stating The City of Diamond is Not Responsible for Accidents and an additional sign stating Destruction of Park Equipment constitutes Vandalism and Vandalism will be prosecuted. Mayor Hunter suggested that we check how other cities handle this issue and revisit it at the next meeting.

Next Mayor Hunter addressed the council regarding the purchase of a Pitot Gauge. He explained that He had been meeting with ISO representatives about lowering our ISO rating allowing lower insurance rates for the city inhabitants. The Fire District expressed interest in splitting the cost. The expected cost is \$390.00. He explained that a Pitot Gauge is used to measure the flow of water leaving the hydrant. Billie Jo Hardy made a motion to split the \$390.00 cost of a Pitot Gauge with the fire district. Lisa Mitchell seconded the motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

The Board having no other new business turned to old business. JoAnn Ohlhausen explained to the board that there are Ordinances that had never been adopted. Minutes reflect that the board approved a water rate increase and an Ordinance had been drafted. The Ordinance had been tabled due to questions about the Ordinance number. The Ordinance had been drafted improperly citing the wrong Code being amended. Ms Ohlhausen corrected all issues and presented Ordinance 342 for adoption. The ordinance having been previously published was read by title. A Motion was put forth by Billie Jo Hardy to adopt Ordinance 342 Titled An Ordinance Amending Section 700.010 Water Use Charge Rates. Nancy Lewis seconded the Motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Next JoAnn explained Ordinance 341 had been approved and never signed. It was presented to the Council for approval and signature by the Mayor. Minutes of the Council Meeting approving the Ordinance was provided to the Board. The ordinance having been previously published was read by title. A Motion was put forth by Billie Jo Hardy to adopt Ordinance 341 Titled An Ordinance Pertaining To Water Deposit Account Monies. Nancy Lewis seconded the Motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Next Ordinance 365 was presented for approval. Ordinance 365 reflects the water rate increase to be effective September 1, 2012. The ordinance having been previously published was read by title. A Motion was put forth by Nancy Lewis to adopt Ordinance 342 Titled An Ordinance Amending Section 700.010 Water Use Charge Rates. Billie Jo Hardy seconded the Motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Next, the revision to the Employee Handbook was reviewed. Vacation time as stated by the accountant was calculated by fiscal year, and the handbook will be changed to reflect this. It was decided to add bereavement time. Nancy will check on what other companies provide for employees and get the information to JoAnn. The handbooks will be reviewed at the next council meeting.

Next the Board reviewed all written reports of City Officers. Mike Jones added that the City is now narrow band compliant.

Mayor Hunter reported that he was currently in talks with FEMA to acquire a city storm shelter to be placed behind the red barn. The shelter is large enough to accommodate 150 people at no cost to the city. Additionally, he stated he would be meeting with MODOT concerning the dip at the intersection of Highways V and 59. He is requesting that

MODOT fix this intersection. Mayor Hunter also indicated that the City's ISO rating looked like it would from a 9 to a 6, which was a considerable improvement.

Mayor Hunter expressed his concern for children participating in such organization as 4-H in conjunction with the school. Current Ordinance prohibits farm animals within the City Limits. He would like to create an exception to allow small animals with proper documentation from the school. The Board will table this until an Ordinance review and draft can be completed.

Financial Statements & Bills Payable: JoAnn requested the Board's approval to write checks from the Wastewater Construction account to pay contractors, Tri-State Engineering \$2,827.55, Southard Construction \$107,287.74 and Rosette \$19,278.60 and reimbursement to the City of Diamond in the amount of \$84,824.71. Nancy Lewis made a Motion to approves the funds being released. Lisa Mitchell seconded the Motion. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell. All Opposed: None. In addition, A list provided by Kelly & Compton was reviewed along with additional none listed bills from AT&T and Outlaw Apparel & Graphics. Nancy Lewis made a Motion to approve all payables,listed and not listed. Lisa Mitchell seconded. All in favor: Nancy Lewis, Billie Jo Hardy, and Lisa Mitchell. All Opposed: None.

Adjourn: All business having been presented, Lisa Mitchell made a Motion to Adjourn. Nancy Lewis seconded. All in favor: Lisa Mitchell, Nancy Lewis and Billie Jo Hardy. All opposed: None. Meeting adjourned at 8:49 p.m.

Note: *This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.*

Minutes approved _____, 2012

JoAnn Ohlhausen, City Clerk

Shane Hunter. Mayor