

**MINUTES**  
**CITY OF DIAMOND BOARD OF ALDERMEN MEETING**  
**February 10, 2014 - 7:00 P.M.**

**MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:05 P.M.**

**OPENING PRAYER:** Brenda Schmitt

**PLEDGE OF ALLIEGANCE:** Mayor Hunter led the group in the pledge of allegiance.

**ROLL CALL:** City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Billie Jo Hardy, Lisa Mitchell and Brenda Schmitt.

Mayor Hunter asked that the January 14, 2014 Minutes be approved. Brenda asked Mike Jones a couple of follow up questions about issuing citations for un-kept yards. Mike said he would be issuing citations as soon as the snow melts to give people a chance to clean their yards. Billie Jo Hardy made a Motion to Approve the Minutes, Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter opened the floor to any citizens wishing to address council.

With no citizen present wishing to address council, Mayor Hunter asked council to approve bill number 01142014 to create Ordinance 399, An Ordinance Amending Chapter 130 Section 130.120 Lowest Responsible Bidder. The Bill, having been previously posted, was read by title only. Brenda made a Motion to approve bill number 01142014 to create Ordinance 399, An Ordinance Amending Chapter 130 Section 130.120 Lowest Responsible Bidder. Billie Jo Hardy seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Next, Mayor Hunter asked council to approve bill number 01162014 to create Ordinance 400, An Ordinance Amending Ordinance 388 Authorizing City Payroll for the Fiscal Year Beginning July, 1, 2013. The Bill, having been previously posted, was read by title only. Brenda made a Motion to approve bill number 01162014 to create Ordinance 400, An Ordinance Amending Ordinance 388 Authorizing City Payroll for the Fiscal Year beginning July 1, 2013. Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter then asked Council to approve changes to the Employee Manual, to reflect the calculation of time. There was a discussion about the Police Department rounding time to keep officers out of over-time. It was also discussed that the Police Department be allowed to use time sheets instead of the time clock, as they would be moving to the red barn and would not have a time clock. The issue was tabled to do more research, and will be taken up at the next council meeting.

Mayor Hunter then turned council's attention to the bids for Geotechnical Services. After a review Anderson Engineering was found to have the lowest bid. Brenda Schmitt made a Motion to approve Anderson Engineering and spoke highly of their quality of work. Billie Jo Hardy seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Next Mayor Hunter asked council is they would like to purchase advertising space on the High School Sports Calendar. Brenda asked if they were allowed to do so. JoAnn told them she had asked Charles Genesio and he saw nothing to prevent them from advertising in that manner. Lisa Mitchell made a Motion to purchase a 2x2 advertizing space for \$150.00 on the High School's Sports Calendar. Billie Jo Hardy seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. Vicki Wright was asked to work up a 2x2 ad.

Mayor Hunter then addressed City Officers' Reports. Police Chief Mike Jones submitted a written report. Mike asked Council's approval to hire a new part-time Officer. Council asked to meet the prospective Officer. Mike agreed to ask him to come to the special meeting to be held on Monday February 17, 2014 at 6:00 p.m.

The Court Clerk/City Collector submitted a written report. Brenda asked about the water loss. Jesse Gibson stated we had repaired leaks and he still had two more to do. Jesse and Duane stated broken water lines are common due to the contraction of the ground when freezing.

Next Wastewater Superintendent Gerald Ezell submitted a written report. No questions were asked of Gerald or Duane Linch.

Water Superintendent Jesse Gibson submitted a written report. Brenda stated she liked the format of their reports.

Park Board was not present.

City Clerk, JoAnn Ohlhausen submitted a written report. Brenda asked JoAnn if she had seen information about the end of material data sheets. JoAnn stated she had not but that she would look into it. All Council agreed that the offer to use the Fire Department's parking lot to hold our Farmers' Market would be a great idea. Joann asked council about setting the license fee for vendors. JoAnn was told to place the item on the next agenda and it would be decided.

Mayor Hunter then asked for report from council. Billie Jo Hardy had nothing at this time. Brenda asked about trash service and if any discount would be applied. Vicki stated that trash was picked up it was just late one week and not picked up until the following week another time. Lisa Mitchell had nothing at this time.

Mayor Hunter had nothing at this time.

Next Mayor Hunter asked for approval to pay the listed and unlisted bills. Billie Jo Hardy made a Motion to pay bills listed and unlisted. Lisa Mitchell seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

**Adjourn:** All business having been presented and addressed, Billie Jo Hardy made a Motion to Adjourn. Lisa Mitchell seconded. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Meeting adjourned at 8:10 p.m.

**Note:** *This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.*

Minutes approved \_\_\_\_\_, 2014

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Shane Hunter. Mayor

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JoAnn Ohlhausen, City Clerk