

MINUTES
CITY OF DIAMOND BOARD OF ALDERMEN MEETING
January 14, 2014 - 7:00 P.M.

MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:04 P.M.

OPENING PRAYER: Billie Jo Hardy

PLEDGE OF ALLIEGANCE: Mayor Hunter led the group in the pledge of allegiance.

ROLL CALL: City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Billie Jo Hardy, Lisa Mitchell and Brenda Schmitt.

Mayor Hunter asked that the December 16, 2013 Minutes be approved. Lisa Mitchell made a Motion to Approve the Minutes, Brenda Schmitt seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter opened the floor to any citizens wishing to address council.

With no citizen present wishing to address council, Mayor Hunter recognized Nancy Green of Taylor & Green P.C. Nancy Green provided council with a copy of the yearly audit report. She walked council through the findings. She stated that the state of the City is better than it has been in past years. The City achieved the highest marks possible. She asked council if they had any questions and stated if they have questions after reading the report in full, she would be available. She also stated that the findings of the single audit were to be reported electronically, but the state web site has been down. They will submit the results next week. Mayor Hunter and Council thanked Nancy for their work.

Next Mayor Hunter, on behalf of JoAnn asked council to address the method that all City employees' time worked would be calculated. Brenda made a Motion to have all time calculated on a time worked basis utilizing time based on hundredths scale. Lisa seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. This will become policy and noted in the employee handbook.

Next, Mayor Hunter announced that JoAnn is seeking approval to attend Spring Institute in Columbia in March. She also seeks approval for hotel and travel expenses. Brenda asked JoAnn to look into training for City Officials. JoAnn will do so. B.J. made a Motion to pay expenses for JoAnn to attend Spring Institute. Brenda Schmitt seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter then addressed City Officers' Reports. Police Chief Mike Jones submitted a written report. Mike was unable to attend.

The Court Clerk/City Collector submitted a written report. Billie Jo Hardy asked Vicki why the shut off list was so long. Vicki stated that we did not do shut offs in December due to the holidays.

Next Wastewater Superintendant Gerald Ezell submitted a written report. Gerald was unable to attend. Duane Linch told council that we were discharging at the lagoon. He told them DNR had approved us to irrigate despite the wet soil. He explained it is better to let the ground filter the discharge that to have it go directly into the stream.

Water Superintendant Jesse Gibson submitted a written report. JoAnn told council that Jesse was close to putting well #2 in operation.

Park Board was represented by Sandy Longman. Brenda asked if they had had any meeting yet and Sandy said they had not. Mayor Hunter asked Sandy to notify him when they schedule a meeting.

City Clerk, JoAnn Ohlhausen submitted a written report. Brenda asked about the emergency response plan. JoAnn stated that she was working on merging the plan Gerald submitted and the information Jesse provided to make one plan that covers all facets of the city. She stated that it would be a good idea to plan the emergency response drill so that we

can all understand the procedures in an emergency. Council agreed and JoAnn stated that she would have Gerald set it up. B.J. asked about the complaint about Chris Kissel's property. Mayor Hunter stated he had talked to Mike Jones and Mike will be issuing citations for un-kept property.

Treasurer Lisa Mitchell stated she had reviewed the monthly financials and all seemed to be in order.

Mayor Hunter then sought a Motion to go into closed session. Billie Jo Hardy made a Motion to go into closed session. Brenda seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. Closed session began at 7:35.

Council returned to open session at 8:15 .

Brenda made a Motion to amend Ordinance 388, City Payroll giving Vicki Wright a seventy five cent per hour increase in pay effective on the next pay cycle. Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. Mayor Hunter vetoed this item wishing to stick to the budget. Brenda also made a Motion to give Cody Harris a seventy five cent per hour raise effective on the next pay cycle. Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. Mayor Hunter vetoed this item wishing to stick to the budget.

Mayor Hunter then asked for report from council. Billie Jo Hardy had nothing at this time. Lisa Mitchell asked about trash service and if any discount would be applied. JoAnn said she would check into it. Brenda Schmitt had nothing at this time.

Mayor Hunter had nothing at this time.

Next Mayor Hunter asked for approval to pay the listed and unlisted bills. Billie Jo Hardy made a Motion to pay bills listed and unlisted. Lisa Mitchell seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Adjourn: All business having been presented and addressed, Lisa Mitchell made a Motion to Adjourn. Brenda Schmitt seconded. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Meeting adjourned at 8:40 p.m.

Note: This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.

Minutes approved _____, 2014

Shane Hunter. Mayor

JoAnn Ohlhausen, City Clerk

