

MINUTES
CITY OF DIAMOND BOARD OF ALDERMEN MEETING
July 9, 2012 - 7:00 P.M.

MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:03 P.M.

OPENING PRAYER: Billie Jo Hardy

PLEDGE OF ALLIEGANCE: Mayor Hunter led the group in the pledge of allegiance.

ROLL CALL: City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Nancy Lewis, Lisa Mitchell, and Brian Navarro and Billie Jo Hardy.

Also in attendance: JoAnn Ohlhausen, Vicki Wright, Duane Linch, Alisha Bryant, Jesse Gibson and Jason Writer.

Reading of the minutes was waived and a correction was made to the June 18, 2012 Minutes to include the word *to* in the third paragraph. After the correction was made, Lisa made a Motion to accept the Minutes of June 18, 2012 and June 28, 2012. Billie Jo Hardy seconded the Motion. All in favor: Brian Navarro, Billie Jo Hardy, Lisa Mitchell, and Nancy Lewis. All opposed, none.

First Item on the agenda was bids on the 2006 Crown Victoria. Two Bids were submitted, 1. \$526.00, 2. \$850.00. Nancy Lewis made a Motion to reject both bids and try accepting bids again or looking for other alternatives to sell the car. Lisa Mitchell seconded the Motion. All in favor: Nancy Lewis, Billie Jo Hardy, Brian Navarro, Lisa Mitchell. All Opposed: None.

Next, Debbie Cash addressed the Council on behalf of her son. He is an Eagle Scout and had previously approached the Council about building a pavilion at the City Park as part of a scouting project. Ms. Cash indicated that signatures were required for her son to continue and that the cost to the city was expected to under \$4,351.27. Mayor Hunter asked Alisha Bryant, President of the Park Board for her concerns. Alisha indicated that a specific location needed to be decided. Mayor Hunter plans to meet Alisha at the park to map a location. Vicki Wright indicated that the cost of the project was well within available funds. Billie Jo Hardy made a Motion to allow the pavilion project at a expected cost of \$4,351.27 and to provide the necessary signatures. Brian Navarro seconded the Motion. All in favor: Nancy Lewis, Brian Navarro, Billie Jo Hardy, Lisa Mitchell. All Opposed: None.

Mayor Hunter then opened the floor to citizens to address the Council. Pearl Loudermilk addressed the Council and Chief Mike Jones with regard to an un-kept yard in her neighborhood. Chief Jones said he would investigate the complaint.

Also addressing the Council was Mary West with a complaint about our new Water and Wastewater Superintendents entering her yard while trying to locate meters. She has a No Trespassing sign posted, which the guys did not see. Apologies were extended and Mary was understanding of the circumstances.

Next, the council addressed the rental fees for the Municipal Hall. Currently the rate is \$75.00 with a refundable \$200.00 deposit. It was noted that the rate was considerably higher than other Municipal Hall rentals in the area. After a discussion, Lisa Mitchell made a Motion to reduce the rate of Municipal Hall rental fee to \$50.00 with a refundable \$50.00 deposit. Nancy Lewis seconded the Motion. All in favor: Billie Jo Hardy, Lisa Mitchell, Brian Navarro, Nancy Lewis. All Opposed: None.

Next, Mayor Hunter in conjunction with Vicki Wright introduced a new purchasing system. All purchases will be made through Vicki and approved by the Mayor or City Clerk. Vicki will assign each purchase request a purchase order number and either place the orders or return them to the requesting department to place the order. When the purchased item arrives, the packing slip will be attached to the P.O. and returned to Vicki. These will be matched with the billing invoice for payment. Lisa Mitchell made a Motion to adopt the new purchasing system. Billie Jo Hardy seconded the Motion, All in favor, Lisa Mitchell, Brian Navarro, Nancy Lewis, Billie Jo Hardy. All Opposed: None.

Next item to be addressed was an increase in water rates. Vicki indicated that our current rates were \$7.35 for the first 2,000 gallons and \$1.79 per 1,000 gallons thereafter. Mayor Hunter asked the Council how much the increase should be and suggested 5%. Mayor Hunter indicated he had spoken to Candy with the State Auditor's office and our water rates were way below standard rates in our area. Billie Jo Hardy made a Motion to increase water rates by 5% effective September 1, 2012. Brian Navarro seconded the Motion. All in favor: Billie Jo Hardy, Lisa Mitchell, Brian Navarro, Nancy Lewis. All Opposed: None.

Old Business was then revisited. Mayor Hunter asked the Council if they had had a chance to review and make suggestion for the Employee Manual. Most Council members had not so it was tabled to the August Council Meeting.

Reports submitted by Chief of Police, Water Superintendant, Wastewater Superintendant, Court Clerk, City Collector, City Clerk, Parks Board, Zoning & Planning and Treasurer were reviewed with Mayor Hunter asking for comments on each.

Financial Statements & Bills Payable: List provided by Kelly & Compton was reviewed. Billie Jo Hardy made a Motion to approve all payables, Lisa Mitchell seconded. All in favor: Nancy Lewis, Billie Jo Hardy, Lisa Mitchell and Brian Navarro. All Opposed: None.

Adjourn: All business having been presented, Lisa Mitchell made a Motion to Adjourn. Nancy Lewis seconded. All in favor: Brian Navarro, Billie Jo Hardy, Lisa Mitchell, Nancy Lewis. All opposed: None. Meeting adjourned at 8:20 p.m.

Note: *This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.*

Minutes approved _____, 2012

JoAnn Ohlhausen, City Clerk

Shane Hunter, Mayor