

MINUTES
CITY OF DIAMOND BOARD OF ALDERMEN MEETING
July 15, 2013 - 7:00 P.M.

MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:03 P.M.

OPENING PRAYER: Brenda Schmitt

PLEDGE OF ALLIEGANCE: Mayor Hunter led the group in the pledge of allegiance.

ROLL CALL: City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Billie Jo Hardy, Lisa Mitchell and Brenda Schmitt. Brian Navarro was not present.

Mayor Hunter opened the floor to any citizens wishing to address council. None were present.

Mayor Hunter then asked that the June 14, 2013 Minutes be approved. Lisa Mitchell made a Motion to approve the Minutes, Billie Jo Hardy seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter address council to formally acknowledge Brian Navarro's resignation letter. Lisa Mitchell made a Motion to accept Brian's resignation. Brenda seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. Mayor Hunter then declared the seat open and acknowledged receipt of letters of interest from Bill Buening and Max Struewing. Notice will be posted announcing the open seat and addressed at next council meeting.

Next Mayor Hunter asked council to approve the purchase of a new brush hog. The old one is in very poor condition. Bids were reviewed and Brenda Schmitt made a Motion to purchase the model 297 brush hog from S&H Farm Supply for \$3,380.63 and to try to sell the old one. Billie Jo Hardy seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Next Mayor Hunter asked council to approve the two proposals for cleaning and inspecting well tower number 1 and number three. Each tower will cost \$1,999.00 to be cleaned. JoAnn advised council that the entire process will be videotaped to insure all health concerns and inspection finding are documented. Brenda Schmitt made a Motion to approve the cleaning of well number 1 at a cost of \$1,999.00. Lisa Mitchell seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. Brenda Schmitt also made a Motion to approve the cleaning of well number 3 at a cost of \$1,999.00. Lisa Mitchell seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

JoAnn Ohlhausen then sought approval to renew the City's General Liability Insurance Policy and Connell Insurance Agency Renewal. Billie Jo Hardy Made a Motion to renew the Insurance policy with Connell Insurance Agency. Brenda Schmitt seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Next JoAnn Ohlhausen sought approval to attend a Grant Writing class presented by Grant Writing USA. Class will be held in Tulsa on July 18 and 19. Cost associated with the class be \$425.00 for class, \$154.00 for hotel along with travel and meals. Brenda stated that she would like JoAnn to use the city car for the trip. JoAnn stated she would like to drive her own vehicle. Lisa Mitchell made a Motion to approve costs plus travel and meal expense for JoAnn to attend the class. Billie Jo Hardy seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Next approval of Bill Number 07012013 to create Ordinance 390 An Ordinance Pertaining to Weeds, High Grass and Other Vegetation. It was explained that this would allow the Police Chief to issue a summons to appear in Municipal Court to persons in violation of the Ordinance. Brenda Schmitt made a Motion to approve bill number 07012013 and create Ordinance 390. Billie Jo Hardy seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter then looked to reports of City officers. Chief Mike Jones submitted a written report. Brenda Schmitt asked Mike about traffic tickets. She stated she had received comments about Diamond being a speed trap. Mike stated that all people who are ticketed think Diamond and every small town is a speed trap. He stated that he does not usually ticket people unless they are doing 10 miles per hour over the posted limit, unless in the school zone where there is no tolerance. Brenda stated that on the court clerk report it shown he does ticket for less than 10 miles per hour over. JoAnn explained to Brenda that she is looking at the fine bracket not the actual offense. Brenda asked Mike if he ever just warns people. Mike stated that about forty percent of his traffic stops do not receive tickets. Brenda then asked about defective equipment and it was explained to her. She then asked where we are with the 35% thing. JoAnn stated that she would look into it.

The Court Clerk/City Collector submitted a written report. Vicki was not present.

Mayor Hunter turned to the Park Board and asked Jim Judd to address council about changes in the park plan. He stated that it would cost an additional \$700.00 to install the metal pole parking barriers because he would have to rent an auger. He stated that he could install railroad ties as a barrier for free and a saving of \$200.00 from the original plan. Mike suggested the ties be stacked two high and anchored to the ground. JoAnn stated that the poles which were donated could be stored and installed at a later date. Council agreed to the revision of using railroad ties as a barrier and saving the poles. Kylie Patterson then asked council for permission to purchase 5 picnic tables at \$90.00 each from funds in the donation account. Billie Jo Hardy made a Motion to allow the purchase of picnic tables not to exceed \$450.00 from the donation account. Lisa seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. Kylie then announced that she would be stepping down from the park board to spend time with her family.

City Clerk, JoAnn Ohlhausen submitted a written report. B.J. Hardy asked about the conversation I had with Dale Alford. Brenda asked if Mr. Alford had a business license. JoAnn stated he does not, he builds houses on his own for sale or rent. Under the new building codes he will be required to get a contractor's license.

Water Superintendant Jesse Gibson submitted a written report. He was asked about the well test that came back bad, he said he and Duane think it is cause the location they got the sample from. They are fixing the problem. There were no further questions.

Wastewater Superintendant Charlie Writer submitted a written report. There were no questions.

Treasurer Lisa Mitchell stated she had reviewed the monthly financials and all seemed to be in order.

Mayor Hunter then asked for report from council. Billie Jo Hardy had nothing to report at this time. Lisa Mitchell had nothing at this time. Brenda Schmitt stated that she had received several complaints about one resident in her area that had many dogs and she asked if there is an ordinance restricting the number of dogs per household. JoAnn stated that there was not. She asked council to consider creating an ordinance to address this issue. Council agreed to look into the matter.

Mayor Hunter advised he had been in contact with the reality company for the property on 59 Highway. He stated there had been additional inquiries about the property and hopefully it will sell soon. He also told council the Farmers' Market was a big hit. The vendors were increasing and public response had been good. Next he spoke to council about the need to purchase an additional pickup truck so the water and wastewater guys didn't have to share a truck. It is hard for them to work independently out of one truck. He asked to have a request for bids placed in the paper. JoAnn stated she would take care of it.

Next Mayor Hunter asked for approval to pay the listed and unlisted bills. Billie Jo Hardy made a Motion to pay bills listed and unlisted. Brenda Schmitt seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Adjourn: All business having been presented and addressed, Lisa Mitchell made a Motion to Adjourn. Brenda Schmitt seconded. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Meeting adjourned at 8.15 p.m.

Note: *This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.*

Minutes approved _____, 2013

Shane Hunter. Mayor

JoAnn Ohlhausen, City Clerk