

**MINUTES**  
**CITY OF DIAMOND BOARD OF ALDERMEN MEETING**  
**November 11, 2013 - 7:00 P.M.**

**MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:03 P.M.**

**OPENING PRAYER:** Lisa Mitchell

**PLEDGE OF ALLIEGANCE:** Mayor Hunter led the group in the pledge of allegiance.

**ROLL CALL:** City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Billie Jo Hardy, Lisa Mitchell and Brenda Schmitt.

Mayor Hunter asked that the October 14, 2013 and October 28, 2013 Minutes be approved. Billie Jo Hardy made a Motion to Approve the Minutes, Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter opened the floor to any citizens wishing to address council.

With no citizen present wishing to address council, Mayor Hunter recognized Jason Wells from Aflac Insurance Company. Mr. Wells provided council with brochures explaining available coverage. He told council that he understood that our employees were not happy with their policies with Liberty National and wished to hear what Aflac had to offer verses their current policies. Brenda asked if the employees could leave their current policies to go to Aflac and it was explained that they could. Billie Jo Hardy made a Motion to allow Aflac to meet with City employees and to allow the payroll deductions for policies of the employees choosing. Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Next, Mayor Hunter addressed bids for the closing of Well #1. Letts & Demery Pump, Inc. submitted a bid of \$11,030.00. Tiff City Pump, Inc. submitted a bid of \$14,375.00, and Crews Construction, Inc. submitted a bid of \$14,800.00. Council asked about the procedure of closing the well. Mayor Hunter explained they have to pull the pump and remove the casing and fill the well with so many feet of gravel and grout to comply with DNR. Brenda made a Motion to accept the bid from Letts & Demery at \$11,030.00. Billie Jo Hardy seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. JoAnn added that it is a 90% grant so the City will only pay \$1,100.00.

Next, JoAnn asked that Mayor Hunter sign the Financial Assistance Agreement for the Well Closing Grant. Billie Jo Hardy made a Motion for Mayor Hunter to sign the Financial Assistance Agreement with Missouri Department of Natural Resources. Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter then called attention to JoAnn's request to approve Taylor Greens additional audit costs needed to comply with Missouri Department of Agriculture for the Bond requirements. The Department of Agriculture requires a single audit in addition to our regular audit. Taylor Green notified JoAnn that this would be at an additional cost. Brenda asked what the costs were expected to be and JoAnn did not have that information. Brenda asked if we could find out and then bid that part of the audit. JoAnn explained it is connected to our regular audit and if we bid it the new company would have to start from scratch. Billie Jo Hardy made a Motion to approve the additional costs. Lisa Mitchell seconded the Motion. All in Favor, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, Brenda Schmitt. Having had reservation when making the Motion, Billie Jo Hardy asked to recall the Motion. Lisa seconded the recall. All in Favor, of recalling the Motion, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. A discussion followed and the matter was tabled until additional information on the cost was available.

JoAnn then asked council to allow Community Bank & Trust to complete the Vendor Input Application. JoAnn explained that when the State pays grant funds it does it by direct deposit and the banking institution is required to complete a certain section of the application. It also requires the Mayor's signature as well. Brenda Schmitt made a Motion to

allow Community Bank & Trust to complete the needed information and to have the Mayor provide his signature. Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Next, JoAnn asked to that she be allowed to request a check for \$550.00 from the Tuter donation funds to pay for the memorial bench that has been ordered. JoAnn also advised that the tree had been ordered as well. Billie Jo Hardy asked what kind of tree was ordered. JoAnn told her a Canadian red choke cherry tree has been ordered. Lisa asked about the dogwood which was originally discussed and Mayor Hunter explained it was not a good fit for the space. Lisa Mitchell made a Motion to allow JoAnn to request a check for \$550.00 from the Tuter donation funds to pay for the memorial bench. Billie Jo Hardy seconded the Motion.

Mayor Hunter then addressed City Officers' Reports. Police Chief Mike Jones submitted a written report. Brenda Schmitt asked Mike to explain the term expected death. Mike said it just meant a person passing that was terminally ill.

The Court Clerk/City Collector submitted a written report. Brenda Schmitt asked about the water loss. JoAnn told her it was partly because a few bills printed showing no use after entering the meter reads which was not correct and caused a higher water loss. Vicki then told council she had been asked about a city sponsored blood drive. Council agreed and Brenda suggested holding it during the Christmas Parade. Vicki said she would see to the details. Brenda commended Vicki on collecting one of the longest overdue property tax amounts. Vicki stated the next longest overdue amount will be collected when the property sells.

Next Wastewater Superintendant Gerald Ezell submitted a written report. Brenda commended him on his report. Mayor Hunter talked about the findings of the smoke tests conducted this month and the plan to address the findings. Mayor Hunter also told council about Gerald's plan to obtain emergency generators for use at Well #2, and Casey's General Store. Gerald explained that the Fire Department was able to place a generator at Well #2 due to the fact it is the source of water in case of fire, and Casey's is the source for fuel for the Fire Department, which allows for a generator at that location. Ownership will be retained by the Fire Department.

Next, Billie Jo Hardy introduced Sandy Longman, who is seeking to become a park board member. Billie Jo also stated that two additional residents are interested in being park board members, Donna Prettyman and Cindy Powers. Donna and Cindy were not able to attend tonight's meeting. Billie Jo Hardy made a Motion to accept Sandy Longman, Donna Prettyman and Cindy Powers as new park board members. Lisa seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Also in attendance is Brian Longman who is interested in being part of the zoning and planning committee. Billie Jo Hardy made a Motion to accept Brian Longman as a new zoning and planning member. Lisa seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

City Clerk, JoAnn Ohlhausen submitted a written report. Brenda asked about the survey and its purpose. JoAnn explained that grants are based on the median household income of the city. The numbers come from the 2010 census. It currently list Diamond at \$34,000.00. That means that our water and sewer rates would have to be over \$100.00 per household for us to qualify for grants. The survey following USDA and DNR guidelines would hopefully lower our median household income so that we won't have to raise rates to qualify. Duane Linch helped explain the process. There were no further questions.

Water Superintendant Jesse Gibson was not present due to illness.

Treasurer Lisa Mitchell stated she had reviewed the monthly financials and all seemed to be in order.

Mayor Hunter then asked for report from council. Billie Jo Hardy had nothing at this time. Lisa Mitchell had nothing at this time. Brenda Schmitt reminded council about the community Thanksgiving Dinner on November 26, at 4:40 p.m. at the school.

Mayor Hunter announced he believes we will be able to get 2 tornado shelters from FEMA. Brenda Schmitt asked where they would come from and Shane said they may come from Joplin. Brenda stated she didn't think any would be available. Mayor Hunter also said he has been continuing to speak with Sonic and McDonald to entice business to come to Diamond.

Next Mayor Hunter asked for approval to pay the listed and unlisted bills. Lisa Mitchell made a Motion to pay bills listed and unlisted. Billie Jo Hardy seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

**Adjourn:** All business having been presented and addressed, Billie Jo Hardy made a Motion to Adjourn. Lisa Mitchell seconded. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Meeting adjourned at 8.16 p.m.

**Note:** *This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.*

Minutes approved \_\_\_\_\_, 2013

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Shane Hunter. Mayor

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JoAnn Ohlhausen, City Clerk