

**MINUTES**  
**CITY OF DIAMOND BOARD OF ALDERMEN MEETING**  
**September 10, 2012 - 7:00 P.M.**

**CORRECTED**

**MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:01 P.M.**

**OPENING PRAYER:** Brian Navarro

**PLEDGE OF ALLIEGANCE:** Mayor Hunter led the group in the pledge of allegiance.

**ROLL CALL:** City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Lisa Mitchell, Brian Navarro, and Billie Jo Hardy. Not present Nancy Lewis.

**Also in attendance:** JoAnn Ohlhausen, Vicki Wright, Duane Linch, Jesse Gibson, Jason Writer, Mike Jones, Kyley Patterson and Alisha Bryant, Debbie Cash, Cameron Cash and friend, Jim Judd, Shaun McConnaughey, Belinda Wiley, Frank Neely, Tracey Kelly, Clayton Christy and Casey Chastain .

The Minutes of the August 13, 2012 and August 27, 2012 were put before the board for approval and reading of the minutes was waived. No corrections were made to Minutes. Billie Jo Hardy made a Motion to accept the Minutes of August 13, 2012 and August 27, 2012. Lisa Mitchell seconded the Motion. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none.

Mayor Hunter opened the floor to guest speakers. First, Casey Chastain of Connell Insurance Group gave a presentation as to the rising cost of insurance. He asked the council to consider his company when the City policy comes up for renewal. Council thanked him and made notes for future reference. Next speaker was Tracey Kelly and Frank Neely from the Certified Work Ready Community Council. They gave a presentation explaining the Governor's initiative to create a work ready program utilizing testing for unemployed job seekers to establish their qualifications. They council agreed to take the program under consideration and thanked the presenters. Next resident Belinda Wiley, addressed council about her water bill. She explained her bill had consistently around \$40.00 per month. Then in June and July her bills jumped to over \$100.00. A new meter was installed and this month her bill in back down to normal. She is asking the Council to adjust her current balance carried from the high bills. Mayor Hunter told her he would get with Vicki Wright to make adjustments.

Next Mayor Hunter called council's attention to Resolution 092012 authorizing Kelly & Compton to move sales tax monies into the proper accounts. Previously posted Resolution was read by title only. Belinda posed the question of necessity of the Resolution. Mayor Hunter explained the funds from an Ordinance previously passed for a sales tax increase for Parks and Storm Water and an Ordinance for Sidewalks and Curbs needed to be put into correct accounts. Having no further questions the Mayor sought a Motion. Billie Jo Hardy made a Motion to accept Resolution 092012. Brian Navarro seconded the Motion. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none.

Next Mayor Hunter presented Bill Number 09042012. Having been previously posted, Mayor Hunter sought a Motion to accept Bill Number 09042012 as Ordinance Number 367, An Ordinance Pertaining to Proceeds For City Sidewalk and Curb Repairs. Lisa Mitchell made a Motion to accept Bill Number 09042012 as Ordinance 367 An Ordinance Pertaining to Proceeds for City Sidewalk and Curb Repair, **requiring two authorized signatures for check writing, those authorized are Shane Hunter, Lisa Mitchell, and Nancy Lewis.** Billie Jo Hardy seconded the Motion. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none.

Next Mayor Hunter called up old business before the council. The Revised City of Diamond Personnel Policy Manuel was put before the council. It was noted that all changes had been made. Brian Navarro made a Motion to accept the September 10, 2012 Revised Personnel Policy Manuel to replace and supersede all other previous versions. Billie Jo Hardy seconded the Motion. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none.

Next Mayor Hunter recognized Clayton Christy from TriState Engineering. Mr. Christy provided the council with corrected billing statements to reflect the amount the City had previously paid in proper categories and new contract totals after adjustment. The City can expect to recoup \$40,000.00 now and another possibly \$10,000.00 to \$15,000.00

at the end of the project. The council was presented with change order number 2, in the amount of \$13,890.00. Bringing the total of change orders to date to \$19,734.56. Leaving an additional \$17,110.00 approximately, to complete the agreed upon \$37,000.00 approx. add-ons.

The council was asked to approve billing from TriState Engineering in the amounts of \$14,786.10 and \$61,749.38 for engineering services and resident inspection. Additionally council was asked to approve payment to Southard Construction in the amount of \$114,114.91. Billie Jo Hardy made a Motion to approve change order number 2, in the amount of \$13,890.00. Brian Navarro seconded the Motion. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none.

Next Billie Jo Hardy made a Motion to approve all billing for TriState Engineering. Lisa Mitchell seconded the Motion. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none.

Lastly Lisa Mitchell made a Motion to approve payment to Southard Construction in the amount of \$114,114.91. Billie Jo Hardy seconded the Motion. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none.

Next Mayor Hunter turned to Departmental Reports. Police Chief Mike Jones submitted a written report. Mayor Hunter asked how the new officer was working out. Mike reported R.J. was working out well. More tickets have been issued and the City has good police coverage while he attends to administrative issues. No other questions were posed.

Court Clerk also submitted a written report. After review of her report, there were no questions. City Collector submitted a written report, stating that our water loss had dropped to 24%. Vicki explained her success in tracking down people who owe either water bills or property tax and have moved.

Duane Linch submitted a written report for Water/Wastewater. Neighbors to the lagoon made a complaint about water runoff. DNR came and spoke with contractors working at the lagoon and found no basis for concern. Complaints were disregarded. Duane also said he would like to purchase three new floats for the lift station at the High School and get some electrical work done there as well. Duane will check the prices of floats and get with Vicki to publish a request for bids for electrical work if necessary. Charlie Ritter spoke for the Wastewater Department also, stating that they hoped to have the irrigator repaired the next day. Jesse Gibson spoke for the Water Department stating he had completed his classes and expected his test results soon.

City Clerk submitted a written report. JoAnn brought to the council's attention that the new engagement letter from Kelly & Compton needed to be addressed. She stated that bids needed to be taken for the financial services and a contract put in place with the winning bidder. Vicki will get request for bids published.

Alisha Bryant spoke for the Park Board. She told council that the Pavilion project was to start in October. She requested a check for supplies in the amount of \$1,960.90 for Mac Steel. This amount is considerably under the already approved amount. JoAnn stated she could get a check by Friday.

Mayor Hunter stated he had two persons, Keith Brumfield and Ray Prettyman, interested in being on the zoning and planning committee. JoAnn will look to see how many members are required.

Council reports were next with Brian Navarro stating that he had received a citizen complaint of overflowing trash at Cullum Park. JoAnn told council that a time study is under way tracking how much time the city workers spend doing different duties to address payroll division. This should relieve issues as the guys rotate park duties three days per week. Lisa Mitchell, Billie Jo Hardy had no report at the time.

Mayor Hunter addressed council with a proposition for consideration for the April ballot. He requests that the city be voted into the Diamond Fire District. He stated the people of the city as well as the Diamond Fire District approve this measure by ballot vote. This will allow the Diamond Fire District to collect fire protection funds through the county property taxes, instead of the city collecting them. As it is the taxes are being billed on the water bills monthly. This is not acceptable. The City will be changing the collection method to a lump sum amount collected along with property

taxes. This will also relieve the City of responsibility for amounts not collected. Mayor Hunter stated he plans to hold town hall meetings to explain this to voters. Council will make further review, but understand the benefit. Mayor Hunter also told council he has a meeting scheduled with the Harry S. Truman Foundation for road repair issues. Mayor Hunter reminded council he expects to have the ISO rating results by January or February.

Next the council turned their attention to bills payable. They approved all billing to be paid and bills already paid by Lisa Mitchell making a Motion to approve payment for bills to be paid and those already paid. Billie Jo Hardy seconded the Motion. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none.

**Adjourn:** All business having been presented, Lisa Mitchell made a Motion to Adjourn. Brian Navarro seconded. All in favor, Lisa Mitchell, Brian Navarro and Billie Jo Hardy. All opposed, none. Meeting adjourned at 8:09 p.m.

**Note:** *This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.*

Minutes approved \_\_\_\_\_, 2012

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JoAnn Ohlhausen, City Clerk

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Shane Hunter, Mayor