

MINUTES
CITY OF DIAMOND BOARD OF ALDERMEN MEETING
September 9, 2013 - 7:00 P.M.

MAYOR SHANE HUNTER CALLED THE MEETING TO ORDER AT 7:00 P.M.

OPENING PRAYER: Brenda Schmitt

PLEDGE OF ALLIEGANCE: Mayor Hunter led the group in the pledge of allegiance.

ROLL CALL: City Clerk called roll. Mayor Shane Hunter, present. Aldermen present were Billie Jo Hardy, Lisa Mitchell and Brenda Schmitt.

Mayor Hunter opened the floor to any citizens wishing to address council.

With no citizen present wishing to address council, Mayor Hunter asked that the August 12, 2013 Minutes be approved. Brenda pointed out a typo and it was corrected. Billie Jo Hardy made a Motion to Approve the Minutes, Lisa Mitchell seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. Mayor Hunter then asked for approval of the Minutes of August 22, 2013. Billie Jo Hardy made a Motion to approve the minutes, Brenda seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Mayor Hunter then called attention to the report from the State Auditors' Office. The follow – up report was reviewed and Brenda asked about the item that stated partial compliance. JoAnn explained that it had to do with the CUSI system and the ability to block date adjustments. There is no absolute way to do that with the system, because she and Vicki would still be able to access the function as system administrators.

Having been previously posted Mayor Hunter sought approval of bill number 08272013 to create Ordinance number 393 An Ordinance Amending Ordinance 253, An Ordinance to Regulate the Use of Fireworks Within The City Limits of Diamond Missouri, and read the Bill by title only. A brief discussion followed about the Diamond High School's wish to set off a small amount of firework in conjunction with the football games. Lisa Mitchell made a Motion to approve Bill Number 08272013 and create Ordinance Number 393. Brenda seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none

Having been previously posted Mayor Hunter then sought approval of bill number 009012013 to create Ordinance number 394 An Ordinance Amending Chapter 500 Article I Building Codes and Building Regulations. And Bill 09022013 to create Ordinance 395, An Ordinance Amending Chapter 500 Article III Electrical Code, and Bill number 09032013 to create Ordinance 396, An Ordinance Amending Chapter 500 Article II Plumbing Code. Brenda asked why we were changing the building code and Shane explained to council that the current code was not in existence any longer. The current code is the National Building Code. Brenda then asked who would enforce it. Shane said the City would need to decide what the new charges for a building permit will be so that the City can hire a part-time Building Inspector. He stated that the City has not issued a Certificate of Occupancy since nobody has done inspections on the building process and he explained the liability the City would incur if we issue a Certificate without inspection. Billie Jo Hardy made a Motion to Approve Bills numbered 09012013 and create Ordinance 394, and Bill numbered 09022013 and create Ordinance 395, and Bill numbered 09032013 to create Ordinance 396. Lisa seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Having been previously posted Mayor Hunter sought approval of bill number 09042013 to create Ordinance 397, An Ordinance Granting Laclede as successor to Missouri Gas Energy, a division of Southern Union Company. Lisa asked if every- thing would stay the same as with Missouri Gas Energy. She was told that Laclede would be assuming the original agreement that the City has with Missouri Gas Energy. Brenda made a Motion to approve Bill number 09042013 to create Ordinance 397. Billie Jo Hardy seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none

Council then reviewed changes made to the Personnel Manual. The change was made to compensate employees who work on a paid holiday. Billie Jo Hardy made a Motion to approve the changes to the Personnel Manual. Brenda seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Next Brenda Schmitt addressed council about hosting an E-Waste event. She explained to council about the program with the help of Tim Little from the Harry S. Truman Foundation. Mr. Little explained that the recycling company has agreed to absorb any cost above the grant amount of \$3,000.00 leaving no cost to the City, except for publicizing the event. Lisa Mitchell made a Motion to have Mayor Hunter sign the contract for the E-Waste Event. Billie Jo Hardy seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none

Next Mayor Hunter sought approval from council to open a charge account with Ferguson Wolseley. He explained that Kirby our water product supplier had switched companies and we would like to switch with him. Kirby has been more than helpful to the City for many years and has helped with detailed information and guidance for our Water Superintendant. Billie Jo Hardy made a Resolution to allow for the opening of a charge account with Ferguson Wolseley. Lisa seconded the Resolution. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none

Next council was asked to approve a new computer for the Police Department. The computer that has been in service for years was donated to the department and is no longer working. Mike Jones provided two cost estimates. The first one for \$516.97 from Mike Holland at Computer Rescue shows Mike is donating \$338.27 in new computer parts and \$75.00 in labor to setup and transfer data to the new computer. The second one for \$926.25 is from Choicetech. Both bids show warranties. Brenda raised concerns about security issues in the past involving Mike Holland. Billie Jo Hardy made a Motion to purchase a new computer for the Police Department for \$516.97 from Mike Holland. Lisa Mitchell seconded the Motion. All in Favor, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, Brenda Schmitt.

Mayor Hunter addressed the Park Board for the monthly report. Alisha Bryant introduced Dave from D and S Erector to talk about the bridge and ramp at the park. Dave provided council with a plan for the ramp for the north end of the bridge. The plan provides for a ramp which will extend to the south edge of the pavilion. A total length of 37 feet is needed for the ramp to meet ADA standards. Council discussed alternatives to the design. It was mentioned that if someone was using the pavilion for a special event, all the bridge traffic would be going through their party. Mayor Hunter proposed that a set of steps be added to the ramp on the east side to allow people to exit the ramp without going through the pavilion. Dave was asked if this was possible and he replied we could do whatever we wanted to. He stated he would have to check to see if this would be ADA compliant. Lisa made a Motion to have the ramp built with the steps on the east side. Brenda seconded the Motion. All in Favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none. Next, Alisha asked the council about purchasing a new swing set. They were provided three bids. They are for \$1,791.35 from Play and Park Structures, \$1,669.00 from Miracle, \$2,271.00 from Athco. Playworld Systems, the company we got the other equipment from, said they would look in their warehouse for a discontinued model that they could give to us. The issue was tabled to see if a free one was available.

Mayor Hunter then looked to reports of City officers. Chief Mike Jones submitted a written report. There were no questions for Chief Jones.

The Court Clerk/City Collector submitted a written report. Mayor Hunter stated that he had talked to the clerk about seeing what options were available to collect the bad debts. JoAnn stated that William Hutson said when he worked at the City of Purcell they would shut the water off and not turn it back on till the account was brought current. Mayor Hunter said we could revisit the issue next month.

City Clerk, JoAnn Ohlhausen submitted a written report. Brenda asked about the CDBG Grant Proposal and JoAnn explained that she pulled the information from the engineering report. Brenda also asked about well number 1. She was told we are capping it because it is contaminated. She told council that the grant offering was a 90% grant. The lowest bid so far was for \$11,030.00 which would have the City paying \$1,000.00 to close well # 1. There were no further questions.

Water Superintendant Jesse Gibson submitted a written report. He told council about the process of having the well towers cleaned and repaired. He stated that since there were repairs done on both towers that the bill would be a little higher. There were no further questions.

Wastewater Superintendant Charlie Writer submitted a written report. Charlie was not present. Brenda asked Will how he is settling in and he stated he was doing well. Duane Linch submitted a written report. Brenda asked about the CL2 line. Duane explained that the readings were low so he traced the lines and found a broken line. Brenda asked if that was the problem with the color of water over the weekend. Jesse said it was because the chlorine level was low and that he adjusted it.

Treasurer Lisa Mitchell stated she had reviewed the monthly financials and all seemed to be in order.

Mayor Hunter then asked for report from council. Billie Jo Hardy asked that the talking and visiting while council was meeting be stopped. She stated it was disruptive and made it hard for her to hear. Lisa Mitchell told Jesse about a manhole in the school parking lot that the rubber gasket had come out of. Jesse said he would look at it in the morning. Brenda Schmitt had nothing additional at this time.

Mayor Hunter had nothing at this time.

Next Mayor Hunter asked for approval to pay the listed and unlisted bills. JoAnn asked council to approve the bill for Midco Diving in the amount of \$4,798.00. Lisa Mitchell made a Motion to pay bills listed and unlisted including the Midco bill. Billie Jo Hardy seconded the Motion. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Adjourn: All business having been presented and addressed, Lisa Mitchell made a Motion to Adjourn. Brenda Schmitt seconded. All in favor, Brenda Schmitt yes, Lisa Mitchell yes, Billie Jo Hardy yes. All opposed, none.

Meeting adjourned at 8.40 p.m.

Note: *This document is a draft. It will not become an official record of proceedings until approved by the Board of Aldermen and signed by the Mayor and City Clerk.*

Minutes approved _____, 2013

Shane Hunter. Mayor

JoAnn Ohlhausen, City Clerk