



Gem City of the Ozarks

City of Diamond UTILITY SERVICE APPLICATION

City of Diamond
102 E. Market St. / PO Box 8
Diamond, MO 64840
collector@diamondmo.com
P: 417-325-4220
F: 417-325-4230

Primary applicant:		<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Resident <input type="checkbox"/> Commercial	
Applicant mailing address:		Email address:	
		Phone number:	
Social Security Number:	Date of birth:	Driver's lic. number:	
Secondary applicant:	Phone Number:	Email address:	
Social Security Number:	Date of birth:	Driver's lic. number:	
Service address:		Property owner:	
		Phone number:	

APPLICATION TYPE	
<input type="checkbox"/>	Water Service
<input type="checkbox"/>	Sewer Service
<input type="checkbox"/>	Trash Service
<input type="checkbox"/>	Account Transfer
<input type="checkbox"/>	Water Tap
<input type="checkbox"/>	Sewer Tap
<input type="checkbox"/>	Road Cut
MONTHLY PAYMENT METHOD	
<input type="checkbox"/>	Check/Cash
<input type="checkbox"/>	Auto-Draft
FEES DUE	
Deposit	_____
Service	_____
TOTAL	_____
Acct #	_____

FOR AUTO-DRAFT ONLY

Fin. Institution name:	Branch location:	Routing #:	Acct. #:	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
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INITIAL HERE _____ I hereby authorize the City of Diamond Water & Sewer to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries made in error to my account and financial institution, to credit and/or debit the same to such account.

INITIAL BELOW

_____ In consideration for having water service initiated/restored at the above address, I agree that someone will be on the property to check for leakages. The City is not responsible for water damage to this property or its contents. I have been advised to turn off any private cut off valve. Once application is processed, it may take up to 1 business day to initiate/restore water service.

_____ All water/sewer/trash bills are due and payable by the close of business on the 15th of each month. If the bill is not paid by this date, an automatic 10% late charge will be added to the past due balance and the total bill amount becomes due by the close of business on the 20th to avoid disruption of service. Shut-offs will occur on or about the 21st of each month. If service is shut-off or scheduled to be shut-off a \$25 reconnect fee will be assessed and the bill must be paid in full before service can be restored. **Failure to receive a bill does not entitle delayed payment.** There will be a \$25.00 charge for all returned checks. Applicant is responsible for all charges until applicant has requested service to be terminated in his/her name.

_____ I understand and hereby agree: (1) falsification of any of information may result in disconnection of service without notice; (2) failure to pay in accordance with City's policies will result in disconnection; (3) all water going through the meter is the customer's responsibility—any leaks that are repaired may be given a cost adjustment for sewer portion upon submittal of repair receipt & verification; (4) failure to pay final bill will result in submission to collections – I will be responsible for all late charges and collection costs; (5) no one living in my household has an outstanding balance owing the City; (6) in accordance with Ordinance 385 all service lines are required to install an approved backflow prevention assembly (see ordinance for further information); (7) deposits refunded after settlement of the final bill; and (8) all qualifications and agreements hereto apply fully for any and all successive addresses for which applicant transfers to within district.

SERVICE RATES

Water Service	Inside City Limits	Outside City Limits	Commercial
Base Rate	\$17.25	\$28.75	\$34.50
Per 1,000 gallons	\$5.75	\$5.75	\$5.75
Sewer Service	Inside City Limits	Outside City Limits	Commercial
Base Rate	\$28.00	-	\$28.00
Per 1,000 gallons	\$7.30	-	\$7.30

Trash Service	Utility Service Deposit
First Poly-Cart Residential Rate	Homeowner \$100.00
Senior Poly-Cart Rate (55 & Over)	Renter \$150.00
Commercial Rate	
Each Additional Cart	

Water Tap	Sewer Tap	Street Cut - Full
\$750.00 Minimum	\$250.00 Minimum	\$600.00
		Street Cut - Half
		\$300.00

_____ SIGNATURE OF PRIMARY APPLICANT	_____ PRINT NAME	_____ DATE
_____ SIGNATURE OF SECONDARY APPLICANT	_____ PRINT NAME	_____ DATE

OFFICE USE ONLY:

METER LOCATION: _____

ROUTE NUMBER: _____

SERVICE TYPE:

COMMERICAL

RESIDENTIAL

SPECIAL SERVICES (WORK ORDER REQUIRED):

SEWER TAP

STREET CUT - FULL

WATER TAP

STREET CUT - HALF

CONNECT DATE: _____

COMPLETED BY: _____

DISCONNECT DATE: _____

COMPLETED BY: _____

BEGINNING METER READING: _____

ENDING METER READING: _____

AMOUNT OF DEPOSIT ON FILE: \$ _____

DATE OF DEPOSIT: _____

DEPOSIT RECEIPT NO.: _____

DEPOSIT PAYMENT TYPE: _____

FINAL BILL POSTED: _____

FINAL BILL AMOUNT: _____

DEPOSIT AMOUNT APPLIED TO ACCOUNT: \$ _____

DATE: _____

CHECK NUMBER: _____

DEPOSIT REFUND TO CUSTOMER: \$ _____

DATE: _____

CHECK NUMBER: _____